

## Billing Policies

### Pricing Plans

- **Basic:** \$9.99/month - Includes task management and chat.
- **Pro:** \$19.99/month - Adds analytics and integrations.
- **Enterprise:** Custom pricing - Tailored solutions for large teams.

### Subscription Information

- Subscriptions are billed monthly or annually.
- You can upgrade, downgrade, or cancel your subscription at any time.
- Annual subscriptions receive a 10% discount.

### Payment Methods

- We accept major credit cards, PayPal, and bank transfers.
- Payments are processed securely through our payment gateway.

### Invoices

- Invoices are issued on the 1st of each month.
- You can view and download your invoices from your account dashboard.

### Refund Policy

- Refunds are available within 30 days of purchase for monthly subscriptions.
- Annual subscriptions can be refunded within 14 days.
- To request a refund, contact our billing team at [billing@techsolve.com](mailto:billing@techsolve.com).